



ALESSANDRA LA LICATA
Administration

FORMATION

He obtained, in the academic year 1981, the Accountant and Bookkeeper diploma in Velletri-Rome with the following vote: 58/60.

WORK EXPERIENCE

1983-1984 C.S.& C. S.r.l. Roma

Secretary accountant

- 'Prima nota' management with the help of computer technology
- Control and bank reconciliation

1984-1989 STUDIO COMM. Dr. Liberatore Francesco, Roma

Administrative accountant / Tax

- Administrative and fiscal management study
- Administrative and fiscal medium-sized companies
- Human resource management of the companies listed on

1999-2006 D'ALESSIO GALLIANO S.r.l. IMPORT EXPORT, Roma

Administrative manager

- Administrative and fiscal management of the company
- Human resource management with compiling payroll, DM10, F24, CUD and any other fulfillment annex
- Management practices IMPORT – EXPORT at banks ignition funding currency, letters of credit and management fidejussioni, practical work, overdraft
- EEC monthly compilation listing
- Management plafond IVA

Secretary accountant

- Administrative management
- Billing and bank reconciliation

FOREIGN LANGUAGES

French – English (intermediate)

She handles the administration of the medical centers and the development of structures Grimaldi Medical Group®